

TIMOTHY J. SWAAN

11126 Acama Street, #201, Studio City, California 91602 ▪ (818) 823.7600 ▪ tim@cygnuspictures.com

Focus of Interest: **MEDIA INDUSTRY**

**EDITING AND DIRECTING ▪ LIGHTING AND SHOT COMPOSITION ▪ PRODUCTION OPERATIONS
PROJECT MANAGEMENT ▪ COORDINATION AND COLLABORATION**

- ◆ Sharply-focused, creative, and performance-driven professional, equipped with strong work ethic combined with extensive experience in writing, editing, and videography
- ◆ Proven expertise in defining goals and objectives to effectively plan, organize, and accomplish specific projects within budget and time constraints
- ◆ Persuasive communicator, skilled in both written and verbal communications, with the ability to multi-task and set priorities within dynamic working environments
- ◆ Expert in building and maintaining strong rapport with associates based on knowledge, professionalism, and integrity, combined with proven expertise in establishing effective and productive working relationships

TECHNICAL PROFICIENCY

Final Cut Studio 2, Panasonic P2, Panasonic DVCPRO (HD), HVX200, Sony HDCAM, Sony DVCAM, Sony Beta (SX/Digi/SP), Adobe Photoshop, Adobe After Effects, Media 100, AVID Media Composer

PROFESSIONAL EXPERIENCE

ECHO ENTERTAINMENT, INC. ▪ Woodland Hills, CA

EDITOR/ DIRECTOR OF PHOTOGRAPHY "*The Incurables*"

Mar 2006-Present

Network: VERIA (www.veria.com)

- Provided efficient performance in developing editorial format standard as well as visual look and cinematic standards for series
- Functioned as production and post-production leader and worked collaboratively with series producer
- Efficiently managed travel arrangements and field equipment for location shoots nationwide
- Generated and presented production expense reports to production coordinator and series producer
- Developed suitable workflow protocol to optimize media management; proactively involved in one of the pioneer broadcast production facilities to utilize tapeless HD media
- Managed field equipment acquisitions of new HD cameras and peripheral equipment
- Established post-production media management protocols for company standards
- Performed Field Producer responsibilities for nationwide shoots
- Delivered more than 35 episodes on schedule

EDITOR/ DIRECTOR OF PHOTOGRAPHY "*Under The Sun*"

Aug 2007 and Apr-May 2008

Network: VERIA (www.veria.com)

- Provided training to crew of Panasonic P2 camera and media management workflow
- Served as Director of Photography for seven episodes shot in Finland, New Zealand, Australia, and Vanuatu

AUTHENTIC ENTERTAINMENT ▪ Los Angeles, CA

EDITOR/ CAMERA OPERATOR/ PRODUCER

Aug 2005-Oct 2005

DVD series for the Professional Bull Riders Association (PBR)

- Performed cross-functional responsibilities as Editor, Producer, Field Producer, and Videographer for DVD series
- Coordinated with multiple corporate entities to obtain essential footage to produce desired product
- Traveled to acquire additional interviews to support development of desired product

ADVENTURE HIGHWAY, LLC & ECHO ENTERTAINMENT, INC. ▪ Studio City, CA

PRODUCER/ EDITOR/ DIRECTOR OF PHOTOGRAPHY

Feb 2005-Jan 2006

Adventure Highway travel show for Versus (previously Outdoor Life Network); (www.adventurehighway.com)

- Worked as production and post-production leader and cultivated business relationship with series producer/ host

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- Functioned as Field Producer for several episodes; managed field equipment for location shoots in California and Mexico
- Completed and delivered 12 episodes within budget and time specifications

A. SMITH & CO. (FOX) ▪ W. Hollywood, CA

DIRECTOR/ SWITCHER

Oct 2004

- Played pivotal role as Director for FOX's Hell's Kitchen, Season 1; accountable for directing and switching live-to-tape 64 cameras
- Worked collaboratively with Show Director, Story Producers, and Show Producers

SHAPIRO/GRODNER PRODUCTIONS (CBS) ▪ Studio City, CA

DIRECTOR/ SWITCHER

Jun 2004-Sep 2004

- Worked as Director for CBS's Big Brother, Season 5
- Teamed up with robotics camera operators, manned camera operators, and audio department
- Worked collaboratively with Show Director, Story Producers, and Show Producers

ECHO ENTERTAINMENT, INC. ▪ Studio City, CA

EDITOR/ LOCATION PRODUCER/ CAMERA OPERATOR

Nov 2001-Jun 2004

- Provided exceptional performance as sports content Editor for FOX, FSN, OLN/VS, ESPN, ESPN2, NBC, CBS, and syndication
- Functioned as Editor for athlete profiles, short-form content, and show segments with heavy emphasis on high-octane and extreme sports
- Served as Camera Operator and Technical Director for sporting events nationwide and Europe
- Assigned as Field Producer for multi-camera sports event coverage
- Directed talent and location film crew on nationally syndicated show for EA SPORTS

DARTMOUTH COLLEGE ▪ Hanover, NH

ASSOCIATE PRODUCER/ CAMERA OPERATOR

Dec 2000 Oct 2001

- Efficiently worked as Associate Producer for various collegiate media projects and documentaries
- Assigned to work as Field Producer, Director of Photography, Editor for a documentary shot in Costa Rica
- Technical Director for commencement service

HEARST ARGYLE TELEVISION, NBC AFFILIATE ▪ White River Junction, VT

SENIOR COMMERCIAL PRODUCER

Jul 1999-Dec 2000

- Functioned as one-man-band commercial producer for local businesses
- Worked closely with client to develop a marketing strategy and message to be delivered through their on-air commercial.
- Supervised production department; coordinated priorities with sales, handled purchasing of new equipment and software, and generated monthly reports
- Served as part time camera operator for feature news stories and interviews

HEARST ARGYLE TELEVISION, NBC AFFILIATE ▪ White River Junction, VT

DIRECTOR/ SWITCHER

Jul 1999-Aug 2000

- Worked as Director and Technical Director for LIVE fast-paced morning news-breaks during the NBC Today Show

OTHER EXPERIENCE

Development Intern, Scott Free Productions, Beverly Hills, CA, 1999

EDUCATION

BACHELOR OF ARTS IN VISUAL/ MEDIA ARTS, FILM PRODUCTION ▪ *Graduated Cum Laude*

EMERSON COLLEGE ▪ Boston, MA

AWARDS

29th Annual Telly Award - Documentary "Living With Fame", 2008

29th Annual Telly Award - Editing "Living With Fame", 2008